



**Waha Oil Company  
Supplier Registration Questionnaire**



شركة الواحة للنفط  
**Waha Oil Company**  
**Supplier Registration Questionnaire**



**Registration questionnaire for suppliers (contractors, manufactures, vendors)**  
**(please fill in the blanks)**

Company name	
Date	

-This Questionnaire was filled in (please "✓")

<input type="checkbox"/> On Waha Oil Co. Request for the updating of Waha Vendors' List
<input type="checkbox"/> On Waha Oil Co. Request for the inclusion in Waha Oil Co. Bidders' List
<input type="checkbox"/> Subsequent to Contractor / Supplier's Application.

This supplier questionnaire is intended to collect general data on the supplier of services and / or products for the oil and gas industry, for the purpose of registration the supplier to be included in the pre – qualified suppliers' list for Waha Oil Company.

Instructions for the data/ information entry:

No.	Instruction
1.	Detailed information on partners, affiliates, etc shall be specified with appropriate attachments.
2.	Sections not applicable should be annotated "N/A"
3.	Duplicate if necessary and attach any additional information, data sheets, catalogues, brochures, etc as appropriate.
4.	"Company" Means your Company, "Unit" means any departmental / divisional section of your Company
5.	For any clarification, please contact Waha Oil Company , Prequalification Committee Tel No +218 21 3331116 Ext. 22801 – 22803 or by Email: <b>preqcommsuppliers@wahaoil.ly</b>

Persons involved in this Questionnaire compilation

Compiler of the questionnaire and authorized contact for follow – up (please fill in the blanks)

Name		Unit/ Department	
Position			
Telephone No.		fax No.	
Email			



شركة الواحة للنفط  
**Waha Oil Company**  
**Supplier Registration Questionnaire**



### Company General Information

Company Name		Telephone:		
		Office:		
Registered Office address		Fax :		
Company Origin		Mailing address		
Legal representatives' Name		e- mail :		
Telephone		Fax		
Parent Company / Previous Business Names				
Telephone:	Fax:			
website				
Enquiries to be Sent to				
Company Registration No	Date of Registration			
Company type	Public Limited PLC	Private Limited	Partnership	Other
Country of registration				
Under Present Ownership since:				
Names of Owner(s)				
Contact for insurance information				

### Registration and Authorization:

Fully registered Libyan Company (if Yes please attach details).	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Foreign Company Officially Registered in Libya (If yes please attach details)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
During the last five years has your company been in bankruptcy or statutory reorganization?	<input type="checkbox"/> Yes <input type="checkbox"/> NO
During the last five years has your company been Abandoned work on any contract prior to its' completion?	<input type="checkbox"/> Yes <input type="checkbox"/> NO
During the last five years has your company been a defendant in any court action alleging breach of contract?	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Does your company have any previous experience with Waha oil company( If Yes, please attach details)	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Does your company have any previous experience in Libya( If Yes, please attach details)	<input type="checkbox"/> Yes <input type="checkbox"/> NO



شركة الواحة للنفط  
**Waha Oil Company**  
**Supplier Registration Questionnaire**



**Company Primary Business Activities:**

Main Business Activities	
work normally subcontracted	

List manufacturers for whom you are a licensed distributor / supplier (please attach copy of license)

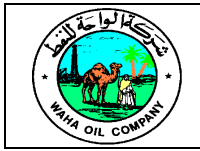
1.	2.	3.
4.	5.	6.

**Please answer the following questions (Yes/No):**

Has your company met the terms of its banking facilities and loan arrangements during the past year? If "No" please explain why	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Has your organization ever been unable to renew a contract for failure to perform to the terms of the original contract? If yes please specify.	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Does your company have current employers Liability insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Does your company have a HSE Program or Safety Management System? If Yes, Please attach details	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Is your company certified to ISO 9001?	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Does your company use any quality control system?	<input type="checkbox"/> Yes <input type="checkbox"/> NO
Does your company have an electronic materials management system?	<input type="checkbox"/> Yes <input type="checkbox"/> NO

**Application requirements:**

- Valid registration in the Libyan commercial register.
- Registration in the country of origin.
- Valid chamber of commerce registration certificate.
- Bank account letter.
- Tax payment certificate.



شركة الواحة للنفط  
**Waha Oil Company**  
**Supplier Registration Questionnaire**



**Declaration**

I declare that the answers submitted in this supplier questionnaire and any supporting documents are correct. I understand that the information will be used in the registration process to assess my *organization's suitability to be included in the pre-qualified supplier's list for the Waha Oil Company.*

1	Form completed by :
2	Name:
3	Position/Job Title:
4	Date :
5	Telephone No:
6	Signature :