

WAHA OIL COMPANY



PROJECT	PROVISION OF TRAVEL`S RESERVATION SWERVICES
CLIENT	WAHA OIL COMPANY (WOC)
SUBJECT	CONTRACTOR QUESTIONNAIRE (PRE-QUALIFICATION)
APPLICANT:	
DATE	

JANUARY 2022

IMPORTANT NOTE:

ALL BLANK SPACES shown BELOW SHALL BE FILLED OUT BY FREE HAND IN FULLY AND LEGIBLY IN INK (BLUE PEN) ATTACHING ALL REQUIRED LISTS & DOUCMENTS

All prospective companies interested to register with WAHA OIL COMPANY (WOC) are requested to complete and return this questionnaire. Companies will only be prequalified after the requisite information described below has been supplied in complete and correct fashion.

PART (A) DETAILS OF STRUCTURE & ORGANISATION

1. Company's legal name:

2. Address, telephone and fax nos. of legal office:

3. Address, telephone and fax nos. of branch office in LIBYA (if any):

4. Address, telephone and fax nos. of branch office world-wide (if any):

5. Name & title of authorised representative resident in LIBYA and his contact address:

PART (B) LEGAL

1. Nation, state or other jurisdiction in which legally organised:

2. Type of organisation (Corporation, People's establishment, Government, Private.. etc.)

3. Year in which organised:

4. Principal business in which engaged:

5. Number & names of stockholders, partners or other owners:

6. If any one individual or entity owns, legally or beneficially, more than thirty percent (30%) of your organisation, give name and address of such individual entity:

7. If your organisation is a corporation, is its stock publicly traded or any securities exchange? (If yes, identify exchange):

8. During the last ten years, has your organization: (YES /NO)

- (a) Been in bankruptcy or statutory reorganisation?**
- (b) Entered into a compromise with creditors?**
- (c) Abandoned work on any contract prior to its' completion?**
- (d) Been a defendant in any court action alleging breach of contract?**
- (e) Defaulted on any performance bond or bank guarantee?**

PART (C) FINANCE

1. Approximate size of premises, all locations:

2. Audited financial statement including profit & loss for the last (5) years shall be provided. LYD or USD \$ currency are accepted for the required Audited financial statement.

3. A valid Tax payment certificate shall be provided.

4. Approximate gross value of all your contracts now in effect, world-wide:

5. Approximate gross value of all your contracts now in effect in LIBYA:

PART (D) TECHNICAL

- 1. Details of regular employees (Trade, number, location, nationality, years of experience,...etc) or working partners: (Note: List is required)**
- 2. Detailed (Trade, number, years of experince, nationality and qualification) of key personnel, chart (Company Director, Department Managers, Section Supervisors, Staff, etc.) (Note: List is required) supported with CV's**
- 3. Project and Company organization detailed charts including ISO certification (if any)**
- 4. List of resources to provide the required services (Networks, machines, ...etc).**
- 5. List of **completed** service contracts to other clients, similar in nature to the services required by WOC.**

6. List of **current (in progress) service contracts to other clients, similar in nature to the services required by WOC.**

7. List of subcontractor(s) intends to be engaged to carry out part of the required services, with comprehensive details to be provided supported with documentations. (NOTE: Final acceptance of subcontractor is subject to WOC is approval prior the award)

8. Number of years in Experience (worldwide & in Libya)

9. Availability of facilities in Libya (offices, equipment, machineries...).

10. Applicant to confirm acceptance that WOC reserves the right to award any portion of or the whole project to one or more bidder when awarding the Contract

Submitted this _____ day of _____ 2022

Company`s Name	
Signed By:	
Name and Title:	
Address with Telephone & Fax Number etc.	
Stamp	

Return completed questionnaire to:

**Waha Oil Company
Att. : Secretary, Tenders Committee
Floor No. (32)
Burj Abulayla Tower
Tripoli, Libya**