

WAHA OIL COMPANY



PROJECT	CONSTRUCT BUILDINGS (PREFABRICATED SYSTEMS (STEEL STRUCTURE))
CLIENT	WAHA OIL COMPANY (WOC)
SUBJECT	CONTRACTOR QUESTIONNAIRE (PRE-QUALIFICATION)
APPLICANT:	
DATE	/ / 2021

AUGUST 2021

IMPORTANT NOTE:

ALL BLANK SPACES SHOWN BELOW SHALL BE FILLED OUT BY FREE HAND IN FULLY AND LEGIBLY IN INK (BLUE PEN) ATTACHING ALL REQUIRED LISTS & DOUCMENTS

All prospective contractors interested to registered with WAHA OIL COMPANY (WOC) are requested to complete and return this questionnaire. Contractors will only be prequalified after the requisite information described below has been supplied in complete and correct fashion.

PART (A) DETAILS OF STRUCTURE & ORGANISATION

1. Contractor's legal name:

2. Address, telephone and fax nos. of legal office:

3. Address, telephone and fax nos. of branch office in LIBYA (if any):

4. Address, telephone and fax nos. of branch office world-wide (if any):

5. Name & title of authorised representative resident in LIBYA and his contact address:

PART (B) LEGAL

1. Nation, state or other jurisdiction in which legally organised:

2. Type of organisation (Corporation, People's establishment, Government, Private.. etc.)

3. Year in which organised:

4. Principal business in which engaged:

5. Number & names of stockholders, partners or other owners:

6. If any one individual or entity owns, legally or beneficially, more than thirty percent (30%) of your organisation, give name and address of such individual entity:

7. If your organisation is a corporation, is its stock publicly traded or any securities exchange? (If yes, identify exchange):

8. During the last ten years, has your organization: (YES /NO)

- (a) *Been in bankruptcy or statutory reorganisation?* _____
- (b) *Entered into a compromise with creditors?* _____
- (c) *Abandoned work on any contract prior to its' completion?* _____
- (d) *Been a defendant in any court action alleging breach of contract?* _____
- (e) *Defaulted on any performance bond or bank guarantee?* _____

PART (C) FINANCE

1. Approximate size of premises, all locations:

2. Audited financial statement including profit & loss for the last (10) years shall be provided. LYD or USD \$ currency are accepted for the required Audited financial statement.

3. A valid Tax payment certificate shall be provided.

4. Approximate gross value of all your contracts now in effect, world-wide:

5. Approximate gross value of all your contracts now in effect in LIBYA:

6. Applicant to accept Preliminary / primary Bid Bond “The Bidder shall include in his Bid Preliminary / Primary Bid Bond. The total value and currency of Primary bid bond shall be as indicated in the Invitation To Bid Letter. The bid bond must be in the form of unconditional and irrevocable bank letter of guarantee issued by one of the commercial banks operating in Libya or one of the international banks of the first class and shall be authenticated by the bank payable to Waha Oil Company. The validity of the bank guarantee letter shall not be less than 60 days after the termination of the specified duration for the validity of the bid.

7. Applicant to accept Successful bidder shall furnish WOC within 30 days from the date of WOC’s issuing the award with a Performance Bank Guarantee (PBG) of 10 % of the contract value stated in the award message, the PBG is to be issued by first class international bank acceptable to WOC.
the PBG value will be released by WOC after completed of warranty period as per contract terms and conditions and approved final completion certificate by Waha

PART (D) TECHNICAL

D-1 GENERAL INFORMATION

1. Details of regular employees (Trade, number, location, nationality, years of experience,...etc) or working partners: (Note: List is required)

2. Detailed (Trade, number, years of experience, nationality and qualification) of key personnel, chart (Project manager, project engineers, site managers, technicians, etc.) (Note: List is required) supported with CV's

3. Project and Company organization detailed charts including ISO certification (if any)

4. List of equipment / machineries required to be available for this project:
(Note: List is required) plus photos of proposed equipments

5. List of Similar Works(prefab building) / Contracts Successfully & Satisfactory COMPLETED Consisting of prefab buildings.

The required list as mentioned above shall include the following:

Name of work/project, client, location, date of commencement as per contract, contract value, and actual date of completion supported with pictures of the completed projects.

NOTE: WOC WILL NOT CONSIDER THE ABOVE SAID LIST UNLESS COPY OF COMPLETION CERTIFICATES IS PROVIDED FOR THE ABOVE SAID PROJECTS. CLIENT REFERENCES IS BE PROVIDED.

6. List of Similar Projects INPROGRESS Consisting of similar work for Prefab buildings.

The required list as mentioned above shall include the following:

Name of work/project, client, location, date of commencement as per contract, contract value, the contract targeted completion date as per the contract.

NOTE: WOC WILL NOT CONSIDER THE ABOVE SAID LIST UNLESS PROVE STATEMENT IS PROVIDED FOR THE ABOVE SAID PROJECTS. CLIENT REFERENCES SHALL BE PROVIDED.

List of subcontractor(s) intends to be engaged for this work (Civil/Artichetural, Electrical, ICT, and Mechanical) with comprehensive details to be provided supported with documentations.
(NOTE: Final acceptance of subcontractor is subject to WOC is approval prior the award

7. Number of years in Experience (worldwide & in Libya)

8. Availability of facilities in Libya.

9. Applicant to confirm acceptance that all required materials and equipment are to be sourced from European Union, North American, UK, and Turkey,. Final selection and approval of project material will rest with WOC during project execution stage.

10. Applicant to confirm acceptance that Waha Oil Co. (WOC) WILL NOT be responsible in any way or form for the security of contractor properties, personnel, project material or any other for that matter. Contractor indemnify and save WOC harmless from any and all claims, losses, damages, expenses of whatsoever nature related to the security issue.

11. Applicant to confirm acceptance that WOC reserves the right to award any portion of or the whole project to one or more bidder when awarding the Contract

D-2 ELECTRICAL

Applicant must have previous experience such type of electrical works for prefab buildings, and have to submit history of experience and contact details of the owners of similar accomplished projects in and/or out of Libya.

D-3 ICT

Applicant must have previous experience such type of connection works, networks for prefab buildings, and have to submit history of experience and contact details of the owners of similar accomplished projects in and/or out of Libya.

PART (F) HSE

Applicant to submit :

- a) *HSE Policy*
- b) *HSE performance report*

Submitted this _____ day of _____ 2021

Contractor/Company Name	
Signed By:	
Name and Title:	
Address with Telephone & Fax Number etc.	
Stamp	

Return completed questionnaire (Original) to:

**WAHA OIL COMPANY
SECRETARY OF TENDERS COMMITTEE
FLOOR NO. 32
BURJ ABULAYLA TOWER
TRIPOLI,
LIBYA**