

# WAHA OIL COMPANY



<b>PROJECT</b>	<b>Wells Monitoring System</b>
<b>CLIENT</b>	<b>WAHA OIL COMPANY (WOC)</b>
<b>SUBJECT</b>	<b>CONTRACTOR QUESTIONNAIRE (PRE-QUALIFICATION)</b>
<b>APPLICANT:</b>	
<b>DATE</b>	

February 2024

## **IMPORTANT NOTE:**

**ALL BLANK SPACES SHOWN BELOW SHALL BE FILLED OUT BY FREE HAND IN FULLY AND LEGIBLY IN INK (BLUE PEN) ATTACHING ALL REQUIRED LISTS & DOUCMENTS**

All prospective contractors interested to register with WAHA OIL COMPANY (WOC) are requested to complete and return this questionnaire. Contractors will only be prequalified after the requisite information described below has been supplied in complete and correct fashion.

### **PART (A) DETAILS OF STRUCTURE & ORGANISATION**

1. Contractor's legal name:

2. Address, telephone and emails of legal office:

3. Address, telephone and emails of branch office in LIBYA (if any):

4. Address, telephone and emails of branch office world-wide (if any):

5. Name & title of authorised representative resident in LIBYA and his contact address:

**PART (B) LEGAL**

1. Nation, state or other jurisdiction in which legally organised:

2. Type of organisation (Corporation, People's establishment, Government, Private.. etc.)

3. Year in which organised:

4. Principal business in which engaged:

5. Number & names of stockholders, partners or other owners:

6. If any one individual or entity owns, legally or beneficially, more than thirty percent (30%) of your organisation, give name and address of such individual entity:

7. If your organisation is a corporation, is its stock publicly traded or any securities exchange? (If yes, identify exchange):

8. During the last ten years, has your organization: (YES /NO)

- (a) *Been in bankruptcy or statutory reorganisation?* \_\_\_\_\_
- (b) *Entered into a compromise with creditors?* \_\_\_\_\_
- (c) *Abandoned work on any contract prior to its' completion?* \_\_\_\_\_
- (d) *Been a defendant in any court action alleging breach of contract?* \_\_\_\_\_
- (e) *Defaulted on any performance bond or bank guarantee?* \_\_\_\_\_

**PART (C) FINANCE**

1. Approximate size of premises, all locations:

2. Audited financial statement including profit & loss for the last (3) years shall be provided. LYD or USD \$ currency are accepted for the required Audited financial statement.

3. A valid Tax payment certificate shall be provided.

4. Approximate gross value of all your contracts now in effect, world-wide:

5. Approximate gross value of all your contracts now in effect in LIBYA:

6. Contractor to accept to provide 10% of this project contract as performance bond which shall be retained by WOC until satisfactory completion of a 12- month warranty period is achieved. Applicant to accept & confirm.

## **PART (D) TECHNICAL**

### **D-1 GENERAL INFORMATION**

1. Details of regular employees (Trade, number, location, nationality, years of experience,...etc) or working partners: (Note: List is required)

2. Detailed (Trade, number, years of experince, nationality and qualification) of key personnel, chart (Project manager, project engineers, site managers, technicians, etc.) (Note: List is required) supported with CV's

3. Project and Company organization detailed charts including ISO certification (if any)

4. List of equipment / machinerics required to be available for this project: (Note: List is required)

5. List of Major Projects and Similar Works / Contracts Successfully & Satisfactory COMPLETED

**The required list as mentioned above shall include the following:**

Name of work/project, client, location, date of commencement as per contract, contract value, and actual date of completion supported with pictures of the completed projects.

**NOTE: WOC WILL NOT CONSIDER THE ABOVE SAID LIST UNLESS COPY OF COMPLETION CERTIFICATES IS PROVIDED FOR THE ABOVE SAID PROJECTS. CLIENT REFERENCES IS BE PROVIDED.**

6. List of Similar Projects INPROGRESS

**The required list as mentioned above shall include the following:**

Name of work/project, client, location, date of commencement as per contract, contract value, and the contract targeted completion date as per the contract.

**NOTE: WOC WILL NOT CONSIDER THE ABOVE SAID LIST UNLESS PROVE STATEMENT IS PROVIDED FOR THE ABOVE SAID PROJECTS. CLIENT REFERENCES SHALL BE PROVIDED.**

7. List of subcontractor(s) intends to be engaged for this work (Civil/Architectural, Electrical, ICT Data Center, and Mechanical) with comprehensive details to be provided supported with documentations. (NOTE: Final acceptance of subcontractor is subject to WOC's approval prior the award

8. Number of Years in Experience (Worldwide & in Libya)

**9. Availability of facilities in Libya (offices, workshops, stores, equipment, machineries...).**

**10. Applicant to confirm acceptance that all required materials & equipment from Japan, USA, Canada, European Union and North America origin in case the Bidders wish to provide equipment whose origin deviates from the above regions, they must attach a relevant conformity certificate issued by the manufacture, confirmed that all products are 100%. Final selection and approval of project material will rest with WOC during project execution stage.**

**11. Applicant to confirm acceptance that Waha Oil Co. (WOC) WILL NOT be responsible in any way or form for the security of contractor properties, personnel, project material or any other for that matter. Contractor indemnify and save WOC harmless from any and all claims, losses, damages, expenses of whatsoever nature related to the security issue.**

**12. Applicant to confirm acceptance that WOC reserves the right to award any portion of or the whole project to one or more bidder when awarding the Contract**

## **PART (F) HSE**

**Applicant to submit :**

- a) HSE Policy**
- b) HSE Performance Report**

Submitted this \_\_\_\_\_ day of \_\_\_\_\_ 2024

<b>Contractor/Company Name</b>	
<b>Signed By:</b>	
<b>Name and Title:</b>	
<b>Address with Telephone &amp; Fax Numbers, etc.</b>	
<b>Stamp</b>	

**Return completed questionnaire to:**

**Waha Oil Company  
Att.: Secretary, Prequalification Committee  
Floor No. (1)  
Burj Bulayla Tower  
Tripoli, Libya.**